

Newman Pistol Club



1st Committee Meeting 2023-2024 Season

Introduction to the 2023 -24 Club Season

Actions arising from AGM

Tentative Date & Time

Venue TBA

When 03-12-2023 at 11:00

Location: Dome Cafe Conference Room, Parnawarra SquareLee Lane

Chairperson Peter Schmidt

Minute taker Amanda Losik

Present Chris Barber , Michael Dimov , Amanda Losik (Secretary), Doug Losik , Peter Schmid (President), Greg Wallace (Treasurer)

Apologies Nicola Hutchinson , Jessica Hysen , Rod Mills , Josefa Schmidt , Sarah Serrano , Michael Smith , Zachary Smith , Inez Stemp , Paul Stemp

Minutes

1. Welcome

Welcome to our first committee meeting since the AGM.

Peter mentioned the new padlock keys are ready to go, just need to be collected from Perth, he advised he can attend and collect in a few weeks

2. End of Year Break - dates to be discussed

Last Target Practice Shoot for 2023 - 17th December 2023 in alignment with school holidays.

First Target Practice Shoot for 2024 - 28th January 2023

All licenced members with keys are welcome to casually shoot at their leisure during the break.

3. **New Membership Approvals**

Michael Dimov - Proposer Peter Schmidt; Seconded Doug Losik

Rodney Mills - Proposer Peter Schmidt; Seconded Amanda Losik

Brenton Myles - Proposer Amanda Losik; Seconded Daniel Levesque

Shane Leayr - Proposer Daniel Levesque; Seconded Amanda Losik

John & Michelle Aarts - Proposer Peter Schmidt; Seconded Doug Losik

Zach De Grauw-Smith - Proposer Doug Losik; Seconded Greg Wallace

Nicola Hutchinson - Proposer Doug Losik; Seconded Greg Wallace

Chard Hetaraka-John - Proposer Chris Barber; Seconded Peter Schmidt

Lee-Anne Roe - Proposer Doug Losik; Seconded Chris Barber

Duncan Kingi - Proposer Greg Wallace; Seconded Doug Losik

Decision

All new members now approved

Tasks

- ☒ Communicate to members that they are approved for membership
Assignee: Secretary (Amanda Losik)
Due date: 08-12-2023

4. **Bank Account transition - Bankwest to Bendigo Bank**

Bankwest account is now closed, all funds transferred to Bendigo Bank effective November 6th 2023

Bankwest fee \$5 to close the account.

Ease of access for executive committee and members are making use of the bank transfer acceptance.

5. Introducing technology in the club - TidyHQ

Amanda has communicated with Tidy HQ onboarding administrator, who advised Tidy HQ can offer reduced Premium plan with annual payment requirement of \$468, this is a grandfathered account type and requires setup by the administrator of Tidy HQ.

The basic plan offers limited use of the website functionality, where we can have memberships and meetings above the basic front page, however, requires premium to offer an events page.

Decision

Approved to move on the grandfathered premium account, unanimous attended vote

Tasks

- ✓ Communicate with Tidy HQ representative to upgrade from basic account
Assignee: Secretary (Amanda Losik)
Due date: 08-12-2023

6. Club Captains - 2024 Possible Events

Club Captains did not attend this meetings.

Wait till next committee meeting, hoping club captains can attend.

Tasks

- ✓ research on possible events and attend next committee meeting
Assignee: Ayden Armstrong
- ✓ research on possible events and attend next committee meeting
Assignee: Daniel Levesque

7. 2024 Busy Bees - possible timing/dates

Tentatively gauge dates around April to August 2024. To be confirmed at Feb/March Meeting.

Required jobs to do

- Target/Storage shed needs to be cleared out, this requires many hands to make light work of it, there is a lot of "stuff" in there
- Roof repairs on both target/storage shed and indoor range/clubroom
- Wall repairs on indoor range, specifically wood replacement
- Target repairs/replacements - 11-15 need special attention.
- 50m range repairs/cleanup
- southwest corner of windrow near Brooks?? to be discussed with Brooks management.
- Crossover maintenance, requires discussion with Brooks and possible Holcim for concrete beforehand.
- general garden cleanup

Tasks

- ✓ Discuss with Brook and Holcim on upgrading the crossover
Assignee: Peter Schmidt
Due date: 02-02-2024

8. Next Meeting Set

Discussion on regularity of meetings

As per constitution, Peter advised we are supposed to have 6 meetings per calendar year.

Any requests for Agenda items in future meetings, please email to
Secretary.newmanpistolclub@gmail.com

Decision

Bi-monthly meetings - first Sunday of the 2nd month

Tasks

- ✓ Set next meeting date - 04FEB2024
Assignee: Secretary (Amanda Losik)
Due date: 03-12-2023

9. General Business

Greg

- Actions from AGM - requested Peter reviewed 9mm ammo cost for target practice, Peter confirmed \$35
- Peter had raised concerns about power and water, Greg is going to review Power and get back to us. Amanda confirmed last Water bill we received government rebate; we had a \$50 bill and received a \$50 rebate.
- Replacement of lighting from the old halogen to LED's, Michael had researched, however the option found suitable lights would be left on and light up nightly, after discussion decided not to go ahead with this option due to the loitering in the LIA.
- Thank you to Amanda, for setting up website, ABN and TFN. This enables the club to move forward in corporate events.
- Armourers - Authorised Person for the club is Greg, however concerned as he isn't secretary, is he authorised to continue being the contact for Police Licencing - Unanimous agreement.
- Registration with Volunteering WA, Ayden brought up at the AGM, to follow up with Ayden and Dan.
- Government grants - need to follow up on rules and grants also for Associations online. Want to look into grants available to us.

Doug - Shane Ruetens and Daniel Levesque mentioned they have spoken with SSAA in relation to Range Officer course, SSAA are happy to send a trainer to train volunteers.

Peter - Proposal for NPC Cardinal Rules and signage on the range, copy handed out at the meeting. For discussion. Amanda offered communication with a local signwriter to put forward tender for creating our signage. Greg noted when completing the safety brief, noticing that newer attendees get a misfire and put the pistol down assuming the pistol is broken, suggested additional wording to this signage.

Greg - Safety Briefing - can we get the briefing in writing, dot points in case anyone else is required to do it for newer patrons in the absence of Peter or Greg, making note that everyone is welcome to listen in.

Decision

Tasks allocated for members as required.

Tasks

- ✓ Associations Online access shared with Amanda
Assignee: Greg Wallace
Due date: 10-12-2023
- ✓ Research for Grants available to Club
Assignee: Secretary (Amanda Losik)
Due date: 04-02-2024
- ✓ Range Office Course - further information required to be fed back to club
Assignee: Daniel Levesque
Due date: 04-02-2024
- ✓ Research lighting options for club lighting, with Fabian's assistance
Assignee: Michael Dimov
Due date: 04-02-2024
- ✓ Approach local manufacturer for signage for pricing
Assignee: Secretary (Amanda Losik)
Due date: 17-12-2023
- ✓ Review Proposed NPC Cardinal Rules signage requirement and forward to Amanda for printing
Assignee: Peter Schmidt
Due date: 17-12-2023
- ✓ Research for Grants available to Club
Assignee: Greg Wallace
Due date: 04-02-2024

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 1st Committee Meeting 2023-2024 Season on 03-12-2023

Summary of Matters Arising

Decisions

Item	Decision
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3.	All new members now approved
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5.	Approved to move on the grandfathered premium account, unanimous attended vote
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8.	Bi-monthly meetings - first Sunday of the 2nd month
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9.	Tasks allocated for members as required.
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Tasks

Item	Task	Assigned to	Due date
3.	Communicate to members that they are approved for membership	Secretary (Amanda Losik)	08-12-2023
5.	Communicate with Tidy HQ representative to upgrade from basic account	Secretary (Amanda Losik)	08-12-2023
6.	research on possible events and attend next committee meeting	Ayden Armstrong	
6.	research on possible events and attend next committee meeting	Daniel Levesque	
7.	Discuss with Brook and Holcim on upgrading the crossover	Peter Schmidt	02-02-2024
8.	Set next meeting date - 04FEB2024	Secretary (Amanda Losik)	03-12-2023
9.	Associations Online access shared with Amanda	Greg Wallace	10-12-2023
9.	Research for Grants available to Club	Secretary (Amanda Losik)	04-02-2024
9.	Range Office Course - further information required to be fed back to club	Daniel Levesque	04-02-2024
9.	Research lighting options for club lighting, with Fabian's assistance	Michael Dimov	04-02-2024
9.	Approach local manufacturer for signage for pricing	Secretary (Amanda Losik)	17-12-2023
9.	Review Proposed NPC Cardinal Rules signage requirement and forward to Amanda for printing	Peter Schmidt	17-12-2023
9.	Research for Grants available to Club	Greg Wallace	04-02-2024